



2nd Annual National AAROM Meeting

Session Description

Session Title: AAROM Capacity Assessment Tool

Date/Time: Day 3, November 21st, 2019 from 11:00am to 12:00pm

Objectives:

- Communicate the purpose of co-developing a capacity assessment and development model and tools.
- Identify the potential scope of defining capacity and developing models and tools to assessment capacity in AAROM departments.
- Identify next steps in the ongoing multi-year co-development of the AAROM capacity assessment model and tools.

Session Design:

- PowerPoint presentation on the rationale for developing an AAROM capacity assessment model and tools.
- Breakout sessions:
 - o Q1: *Share the AAROM Visions* – What does overall organizational success look like for your AAROM departments?
 - Mentimeter
 - o Q2: What needs to be in place and working well for your to be AT YOUR BEST as an AAROM department? (working to full capacity)?
 - Responses will be posted for review during lunch.

e.g. Elements of success could include:

- Clear purpose and direction
- Staffing and HR
- Organizational and decision-making structure
- Financial management
- Technical capacity and infrastructure
- Community Engagement
- Partnership
- Project Management
- Narrative and Reporting Structures
- Other
- Other

- Q3: If we can design a supported process to assess your AAROM capacity in these areas, how could that benefit your organization?
 - Mentimeter
 - e.g.
 - Communicate to member communities the AAROM departments progress over time;
 - Demonstrate an AAROM department's capacity to potential new funding agencies or partners
 - Demonstrate to funding agencies an AAROM department gap in capacity and need for support.
 - Other
 - Other
- Q4: Beginning in January 2020, Indigenous Programs is planning to launch workshops and activities with AAROM departments to develop an initial definition of capacity and a draft capacity assessment and development model to present for further discussion at the 2020-21 FY National AAROM meeting.
 - Large group discussion:
 - *Does this work for you?*
 - *Any other ideas?*

e.g. present at regional meetings, conduct, surveys, workshops etc.

Specific Outcomes Sought:

- Determine how AAROM departments want to be involved in the ongoing co-development process of an AAROM capacity assessment and development model and tools.
- Develop an initial list of elements to help define an AAROM department's capacity.

Appendix:

- AAROM Capacity Assessment PowerPoint presentation
- AAROM Capacity Assessment tool Background, Approach & FAQ